



## LEARNING TRUST

Date/Time	3 <sup>rd</sup> May 2016
Attendees	Jodie Croft, CEO and Andy Collings, Director of Finance
Apologies	
Agenda	<ol style="list-style-type: none"><li>1. Issuing a debit card for GEMS Didcot Primary Academy</li><li>2. Issuing ICO GEMS/GLT</li><li>3. Internal audit preparation</li><li>4. Review of FMGS</li><li>5. Funding issue with TPA</li><li>6. AOB</li></ol>
Minutes/Record of meeting	<ol style="list-style-type: none"><li>1. AC &amp; JC agreed to issue Alison Ashcroft with a debit card for Didcot Primary Academy with a monthly limit as per the financial handbook</li><li>2. AC agreed to finalise total of ICO asap</li><li>3. Internal audit preparation for 5<sup>th</sup> May underway. UHY acting as our responsible officer and will carry out the audit. UHY to issue recommendations to finance committee post audit.</li><li>4. FMGS reviewed and updated</li><li>5. Shortfall in predicted GAG funding of £24,000 for 16/17 and £20,000 for 17/18. EFA alerted to the issue and GLT waiting for proposed resolution from EFA. JC has a proposition to make to the EFA once a meeting is set up which will close the predicted funding gap.</li><li>6. AOB</li></ol> <p>None.</p>

